



## One-Time ACH Payment Authorization Form

Please complete and sign this form to authorize Hermosa Hardwoods to make a ONE-TIME debit to your checking account. Please scan and attach the completed form to an email and send to [info@HermosaHardwoods.com](mailto:info@HermosaHardwoods.com)

By signing this form, you give us permission to debit your account for the amount indicated on or after the indicated date. This gives your permission for this transaction ONLY and does not provide authorization for any additional debits to your account.

Please fill in the information requested below or even easier, simply scan a copy of your check made out to Hermosa Hardwoods for the amount agreed upon and email that scanned file to [info@HermosaHardwoods.com](mailto:info@HermosaHardwoods.com). Keep the check for your records.

I \_\_\_\_\_ authorize Hermosa Hardwoods to charge my bank account  
(full name)

indicated below for \_\_\_\_\_ on or after \_\_\_\_\_  
(amount) (date)

Billing Address \_\_\_\_\_ Phone# \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_

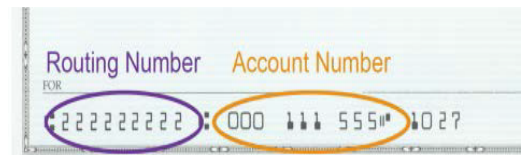
Account Type: ☐ Checking ☐ Savings Name on Acct \_\_\_\_\_

Bank Name \_\_\_\_\_

Account Number \_\_\_\_\_

Bank Routing # \_\_\_\_\_

Bank City/State \_\_\_\_\_



If sending us a copy of your scanned check, please complete this section:

☐ Copy of scanned check is attached. Date we can draw these funds from your account: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the date I listed above. In the case of the payment being rejected for Non-Sufficient Funds (NSF), I understand that Hermosa Hardwoods may at its discretion attempt to resubmit the charge within 30 days, and I agree to an additional \$25 NSF charge for each attempt returned for NSF, which will be initiated as a separate transaction from the authorized payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I will not dispute Hermosa Hardwoods' ACH debit with my bank so long as the transaction corresponds to the amount, date, and terms indicated in this agreement.



## ACH Payment Authorization Form

Please complete and sign this form to authorize The Flooring Marketplace to convert your Business Checks made out to The Flooring Marketplace. Please scan and attach the completed form and email it to us at [info@HermosaHardwoods.com](mailto:info@HermosaHardwoods.com).

This will also enable you, going forward, to simply send a scanned copy of your check(s) made out to us by email and save on postage and/or FedEx charges and also speed up remittance. Or you can continue to mail your checks to us.

If sending us copies of your checks, please send them to [info@HermosaHardwoods.com](mailto:info@HermosaHardwoods.com).

Please remember that when we "deposit" your scanned or paper checks by ACH for collection, the collection/float period will be much shorter than when depositing paper checks in the bank, which typically float for two to three days. With ACH, the debit against your bank account typically occurs overnight on the business day we submit your paper check or scanned copy.

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Name \_\_\_\_\_ Title \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Company Name \_\_\_\_\_

I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the date Hermosa Hardwoods receives my paper check or copy thereof – unless other prior arrangements have been made with Hermosa Hardwoods to hold my check for deposit on a later date.

I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the date I listed above. In the case of the payment being rejected for Non-Sufficient Funds (NSF), I understand that Hermosa Hardwoods may at its discretion attempt to resubmit the charge within 30 days, and I agree to an additional \$25 NSF charge for each attempt returned for NSF, which will be initiated as a separate transaction from the authorized payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I will not dispute The Flooring Marketplace's ACH debit with my bank so long as the transaction corresponds to the amount, date, and terms indicated in this agreement.